

LAMOILLE UNION DISTRICT #18 BOARD MEETING MINUTES
LAMOILLE UNION LIBRARY
TUESDAY, JANUARY 22, 2008

Board members present: B. Bailey, D. Baker, J. Eisenhardt, S. Hamlyn-Prescott, P. Ingvaldstad, T. O'Hear, D. Osborn, S. Reber, K. Roberts, W. Sander, D. Whitcomb. Absent: C. Mann. Others: T. Bailey, C. Hindes, B. Schaffer, C. Hindes, J. Teegarden, M. Spaulding, A. Raymond, M. Frederick, Kathy Bradley, Mickey Smith.

Note: All votes taken are unanimous unless otherwise noted.

1. *Call to Order, Introductions, Announcements and Public Input*

A. Call to Order – 6:31

B. Announcements

J. Eisenhardt said there were a couple of positions on the TV committee that needed to be filled. There are 4 meetings a year, usually on Wednesdays. D. Osborn asked, what does the committee do at meetings? J. Eisenhardt said there are bylaws they have to follow. They make decisions on the budget and how money is spent. B. Bailey added that they might come up with ideas for innovative projects. S. Reber volunteered to join the committee.

2. *Committee Reports and Action Items – Policy Committee*

ACTION: S. Reber moved that the board approve Policy 6.6 (Firearms, Weapons, and Dangerous Devices), seconded by J. Eisenhardt, and the motion was passed.

M. Spaulding talked about the proposed policy on Drug and Alcohol Testing of Motor Vehicle Personnel. This policy is mandated by DOT for anyone who has employees who use a CDL license to drive for the employer. We have to do random drug testing, and we've already been doing that. We have 3 employees with CDLs; all are M. Spaulding's maintenance employees. When we were audited by DOT last summer, he gave them a draft policy which he said we would adopt. The policy was provided by M. Frederick and originally developed for South Burlington. Employees who drive the GMTCC bus currently are not random drug tested, but this policy will require that they be.

ACTION: S. Reber moved that the board warn Policy 9.3 (Drug and Alcohol Testing of Motor Vehicle Personnel), seconded by K. Roberts, and the motion was passed.

W. Sander asked what control we have over Cambridge, Eden, and First Student. S. Reber said none, but those employers have to have the same policy. W. Sander asked what if another employer doesn't act in accordance with the policy - what liability do we have? M. Frederick said the contracts they sign with us say they have to be in compliance with the law. We have the right to check their records, but we haven't. She said she knows Cambridge and Eden drivers are being tested.

C. Hindes said First Student has been very responsive. S. Reber said that has been Johnson's experience, too.

S. Reber said that our policy is not to allow alcohol use in school facilities. But it is possible that we might want to allow some group using the school for an event to have alcohol at the event. J. Teegarden has learned that at some schools the board may waive its policy on alcohol where certain criteria are met (licensed personnel handling alcohol, liability insurance.) Would the board like J. Teegarden to write up a procedure to be used if a group wanted us to waive the policy? W. Sander said the idea makes sense, but rather than waive the policy, he thinks we should put something in the policy saying there could be exceptions in some cases. We should not waive policies often. There was general agreement that J. Teegarden should come up with a procedure.

3. ***Weight Room Tour and Recognition***

B. Schaffer introduced Kathy Bradley, and everyone went around the table and introduced themselves. B. Schaffer mentioned that he had also invited Mickey Smith to come. K. Bradley is one of the owners of Excel Physical Therapy, and a graduate of LU. She offered to donate some exercise equipment to the school. K. Bradley said she is concerned about the childhood obesity epidemic, and wanted to help start kids early with good health and fitness life skills. She hopes the phys ed dept will use the equipment for life fitness classes, and that faculty, students, and after school clubs will all be able to use it, too. B. Schaffer said K. Bradley plans on making future donations. He presented her with a certificate of appreciation on behalf of the high school, and another for Julia Winters, co-owner of Excel Physical Therapy. The board took a tour of the weight room, and K. Bradley demonstrated the equipment.

4. ***Consent Agenda Items (Approval of Minutes of the January 8th Meeting and Acceptance of Administration Reports)***

ACTION: K. Roberts moved to accept the consent agenda, seconded by J. Eisenhardt. W. Sander asked if B. Schaffer could put enrollment on future reports, and he said he would. W. Sander noted two minutes errors – an extra e in “needs” on p. 5, and on p. 3 D. Whitcomb's motion should have been described as being taken off the table, rather than being brought back to the table. **The motion to approve the consent agenda with those changes to the minutes was passed.**

5. ***Directors' Orders***

ACTION: D. Osborn moved to approve directors' orders in the amount of \$170,872.57, seconded by W. Sander. The breakdown was as follows: District #18: \$143,027.24 (Major expenditures: Lamoille Co. Mental Health \$17,640.26; Lamoille Co. Sheriff's Dept. \$19,741.83; Village of Hyde Park \$22,190.53; Ward's Systems \$15,437.98), VOC Building Trades: \$2,316.87, GMTCC Construction: \$76,710.35 (Major expenditures: Black River Design \$51,181.89; Office World - furniture \$13,128.00.) Several small purchases were taxed when they shouldn't have been. D. Osborn asked if she should reject those. M. Frederick said she should catch them first; if not, D. Osborn should reject them. D. Osborn said those purchases were included in the figure she had given for directors' orders, but added up to less than \$10. M. Frederick said that was not a big deal.

T. Bailey suggested an executive session to discuss a problem related to GMTCC expenditures.

ACTION: K. Roberts moved to go into executive session to discuss a contract matter, with administration invited to remain, at 7:18, and the motion was seconded and passed. The board consented out of session at 7:28.

The motion was unanimously rejected.

ACTION: D. Osborn moved to approve directors' orders in the amount of \$170,872.57, seconded by W. Sander, and the motion was passed. (The amount approved did not include the \$51,181.89 for Black River Design.)

6. *Administrative Action Items*

A. **Middle School**

C. Hindes said he, Chris Miller, and David Crary will be visiting the town schools to meet 6th graders and their families and share information about the middle and high school.

B. **High School**

B. Schaffer asked the board to approve an updated BFA Public School Choice Agreement. The only difference from past agreements is that instead of an unlimited 1:1 exchange, the number of students to be exchanged would be capped at 5.

ACTION: W. Sander moved to approve the updated BFA Public School Choice Agreement, seconded by D. Whitcomb, and the motion was passed.

C. **GMTCC**

The construction project continues to be in good financial shape.

D. **Central Office**

W. Sander reminded everyone about the legislative breakfast on Jan. 28.

D. Osborn asked the end time. T. Bailey said 9AM. (A. Raymond left at 7:33.) T. Bailey said they expect about 50 people in the audience. He described the planned format.

The LNSU board will meet in the Community Education Center the night of Jan. 28.

D. Whitcomb suggested the board should send Chris Jones a letter thanking him for his work at the school.

ACTION: W. Sander moved to commend Corporal Chris Jones for his service to the Lamoille Union community, and the motion was seconded and passed.

7. ***Committee Reports and Action Items***

A. **Finance Committee**

It was decided to hold the budget information meeting at the Community Education Center at GMTCC.

The board reviewed the mailing to be sent to taxpayers before the annual meeting. Changes in wording were suggested for P. Ingvaldstad's letter and the Questions and Answers. It was agreed to remove the LNSU page.

M. Frederick presented her recommendation for FY09 announced tuition rates.

ACTION: K. Roberts moved to approve the recommended FY09 tuition rates of \$11,271 for 7th-12th grades and \$6,490 for GMTCC, and the motion was seconded and passed.

8. ***Administrative Action Items – High School and Central Office - Executive Sessions***

ACTION: W. Sander moved to go into executive session to discuss a personnel issue, with B. Schaffer, J. Teegarden, and T. Bailey remaining, at 8:17, seconded by K. Roberts, and the motion was passed. The board consented out of session at 8:25 and no action was taken.

ACTION: W. Sander moved to go into executive session to discuss a contract issue at 8:25, seconded by B. Bailey, and the motion was passed. The board consented out of session at 8:34 and no action was taken.

9. ***Request for Future Agenda Items and Adjourn***

A. **Future Agenda Items:** Ropes course manager/usage

B. **Adjourn**

ACTION: W. Sander moved to adjourn at 8:36, seconded by B. Bailey, and the motion was passed.

Respectfully submitted by,
Donna E. Griffiths

Actions taken at the LU District #18 Board Meeting 1/22/08:

2. *Committee Reports and Action Items – Policy Committee*

ACTION: S. Reber moved that the board approve Policy 6.6 (Firearms, Weapons, and Dangerous Devices), seconded by J. Eisenhardt, and the motion was passed.

ACTION: S. Reber moved that the board warn Policy 9.3 (Drug and Alcohol Testing of Motor Vehicle Personnel), seconded by K. Roberts, and the motion was passed.

4. *Consent Agenda Items (Approval of Minutes of the January 8th Meeting and Acceptance of Administration Reports)*

ACTION: K. Roberts moved to accept the consent agenda, seconded by J. Eisenhardt. W. Sander noted two minutes errors – an extra e in “needs” on p. 5, and on p. 3 D. Whitcomb’s motion should have been described as being taken off the table, rather than being brought back to the table. **The motion to approve the consent agenda with those changes to the minutes was passed.**

5. *Directors’ Orders*

ACTION: D. Osborn moved to approve directors’ orders in the amount of \$170,872.57, seconded by W. Sander.

ACTION: K. Roberts moved to go into executive session to discuss a contract matter, with administration invited to remain, at 7:18, and the motion was seconded and passed.

The motion was unanimously rejected.

ACTION: D. Osborn moved to approve directors’ orders in the amount of \$170,872.57, seconded by W. Sander, and the motion was passed.

6. *Administrative Action Items*

B. **High School**

ACTION: W. Sander moved to approve the updated BFA Public School Choice Agreement, seconded by D. Whitcomb, and the motion was passed.

D. **Central Office**

ACTION: W. Sander moved to commend Corporal Chris Jones for his service to the Lamoille Union community, and the motion was seconded and passed.

7. *Committee Reports and Action Items*

A. **Finance Committee**

ACTION: K. Roberts moved to approve the recommended FY09 tuition rates of \$11,271 for 7th-12th grades and \$6,490 for GMTCC, and the motion was seconded and passed.

8. *Administrative Action Items – High School and Central Office - Executive Sessions*

ACTION: W. Sander moved to go into executive session to discuss a personnel issue, with B. Schaffer, J. Teegarden, and T. Bailey remaining, at 8:17, seconded by K. Roberts, and the motion was passed.

ACTION: W. Sander moved to go into executive session to discuss a contract issue at 8:25, seconded by B. Bailey, and the motion was passed.

9. *Request for Future Agenda Items and Adjourn*

B. Adjourn

ACTION: W. Sander moved to adjourn at 8:36, seconded by B. Bailey, and the motion was passed.